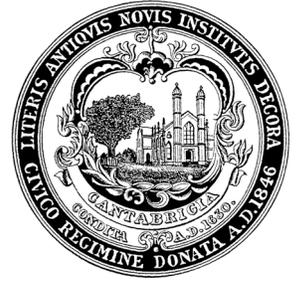




Cambridge Emergency Communications Department

125 Sixth Street, Cambridge, MA 02142



Christina Giacobbe
Director of Emergency Communications and 911

Richard C. Rossi
City Manager

Paula Snow
Chief of Operations

PHONE (617)349-6911
FAX (617)349-6918
www.cambridge911.org

Emergency Contact Information Worksheet City of Cambridge 911 Center

The Cambridge 911/Emergency Communications Center receives all 911 calls and dispatches all Police, Fire, and EMS vehicles to emergencies in the city. In the event of an emergency after business hours we may need to quickly contact a business owner, manager, or other authorized person who can respond with keys to a property, reset a ringing alarm, provide helpful information, represent an owner's interests, or secure the property after a fire or break-in. We have developed a computer file to manage this information and are soliciting updated information about contact persons for your business.

Please neatly and clearly fill in the information below so that a notification can always be made. Please provide at least two, but preferably three, names. The contact information will be kept confidential in the Center and only used for notification purposes by the Center and/or Police or Fire personnel.

BUSINESS NAME: _____

ADDRESS IN CITY: _____

PHONE: _____ WEBSITE: _____

TYPE OF BUSINESS: _____ (OFFICE, GAS STATION, etc.)

EMERGENCY CONTACTS:

1. Last Name: _____ First Name: _____

Address: _____ City: _____

Evening/Night Phone (including Area Code): _____

2. Last Name: _____ First Name: _____

Address: _____ City: _____

Evening/Night Phone (including Area Code): _____

3. Last Name: _____ First Name: _____

Address: _____ City: _____

Evening/Night Phone (including Area Code): _____

Person Completing Form: _____ Date: _____

Office Use Only: Date Entered: _____ By: _____

MAIL OR FAX TO THE ABOVE LOCATION/FAX NUMBER